

*The President*

To: Presidents and Secretaries General,  
World Taekwondo Member National Associations

**Re: Manchester 2023 World Para Taekwondo Grand Prix Final**

Dear beloved Taekwondo family,

It is a great pleasure to extend an invitation to your member national association to participate in the season finale of the Grand Prix season with the Manchester 2023 World Para Taekwondo Grand Prix Final on December 1, 2023 in Manchester, UK.

This year has been a truly festive year as we celebrated our Golden Jubilee, from our founding on May 28, 1973. Over the past 50 years, we created many historic moments and already in full steam to inspire the global Taekwondo family for many more generations to come.

In this regard, I am more than thrilled to be back in Manchester to end the year on a high note with the Grand Prix Final. I have no doubt that Manchester will showcase the highest levels of organizational and technical execution with passion throughout the Grand Prix Final.

Lastly, I express my heartfelt gratitude to the City of Manchester and our partners, British Taekwondo and GB Taekwondo for your outstanding contributions to Taekwondo over the years.

I wish all athletes the very best and look forward to seeing you all in Manchester.

Sincerely yours,

*Chungwon Choue*  
Chungwon Choue  
President



**PLEASE NOTE THAT THIS DOCUMENT IS ONLY THE OUTLINE AND NOT AN INVITATION TO THE MANCHESTER 2023 WORLD TAEKWONDO GP FINAL**

## OUTLINE

### Manchester 2023 World Taekwondo Grand Prix Final

<b>1. PROMOTER:</b>	<b>WORLD TAEKWONDO (WT)</b>
<b>ADDRESS:</b>	10th Fl., Booyoung Taepyung Bldg. 55 Sejong-daero, Jung-gu, Seoul, Korea
<b>TELEPHONE:</b>	+82.2.566.2505
<b>FAX:</b>	+82.2.553.4728
<b>E-MAIL:</b>	<a href="mailto:para-tdk@worldtaekwondo.org">para-tdk@worldtaekwondo.org</a> (Sport & Event Management Department)
<b>WEB-SITE:</b>	<a href="http://www.worldtaekwondo.org">http://www.worldtaekwondo.org</a>

<b>2. ORGANIZING MNA:</b>	<b>BRITISH TAEKWONDO</b>
<b>ADDRESS:</b>	House of Sport, Etihad Campus, Gate 13, Rowsley Street, Manchester UK M11 3FF
<b>TELEPHONE:</b>	+44 161 697 5330
<b>FAX:</b>	
<b>E-MAIL:</b>	<a href="mailto:Events@Britishtaekwondo.org">Events@Britishtaekwondo.org</a>

<b>3. ORGANIZING COMMITTEE:</b>	<b>BRITISH TAEKWONDO</b>
<b>ADDRESS:</b>	House of Sport, Etihad Campus, Gate 13, Rowsley Street, Manchester UK M11 3FF
<b>TELEPHONE/FAX:</b>	+44 161 697 5330
<b>E-MAIL:</b>	<a href="mailto:Events@Britishtaekwondo.org">Events@Britishtaekwondo.org</a>
<b>WEB SITE:</b>	<a href="http://www.britishtaekwondo.org.uk">www.britishtaekwondo.org.uk</a>

**4. VENUE:** Manchester Regional Arena ,Rowsley Street, Etihad Campus, Manchester, UK, M11 3FF

#### 5. QUALIFICATIONS

In accordance with *Article 4: Qualification of Contestant* of the World Para Taekwondo Competition Rules, the contestant must be:

<b>CRITERION #1:</b>	Holder of the nationality of the participating team
<b>CRITERION #2:</b>	An athlete must be the one selected by the WT based on the WT Olympic Ranking published on November 1 <sup>st</sup> , 2023 following the Hangzhou Asian Para Games. The pre-registration information shall be extended to the pertinent member national taekwondo association that is recognized by the World Taekwondo.
<b>CRITERION #3:</b>	Holder of a WT recognized Dan or 5-1 geup
<b>CRITERION #4:</b>	<b>An athlete must be 16 years old or older.</b> An athlete who was born in the year of 2007 or before is eligible to participate in the competition.
<b>CRITERION #5:</b>	Holder of valid WT Global Athlete Licence (GAL). * <i>Any questions on the WT GAL please contact your assigned WT GMS Manager</i>
<b>CRITERION #6:</b>	The athlete must be classified in the K44 Sport Class with a Confirmed "C" or

	Fixed Review Date “FRD” Sport Class Status with a date after the Manchester 2023 World Para Taekwondo Grand Prix Final
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## 6. COMPETITION RULES

The most updated version of the World Para Taekwondo Competition Rules will be applied.

## 7. METHOD OF COMPETITION

- i. Single elimination system including **Bronze medal contest**
- ii. Grade: G-10
- iii. Number of Courts: Three (3)
- iv. Number of athletes: Maximum 8 per weight category
- v. Selection of athletes: Top 8 athletes per category based on the World Para Taekwondo Ranking published in November 1<sup>st</sup>, 2023. The last event before release of this ranking will be the Hangzhou Asian Para Games
- vi. **The Top 20 athletes per Paralympic weight category based on World Para Taekwondo Ranking will have the opportunity to pre-register but only the Top 7 pre-registered in GMS will be selected and confirmed via email from WT Sport & Event Management Department from November 13<sup>th</sup>. Those who registered but are not selected to participate will also be emailed.**
- vii. Maximum quotas per MNA: 2 athletes per weight category
- viii. Host country: One (1) athlete from the host country shall be invited in weight category (or categories) where host country athlete was not qualified through World Para Taekwondo Ranking in November 2023. If there is no athlete from the host the next registered athlete from the world ranking will be accepted. There is no host country seeding for GP Final.
- ix. Seeding and drawing of lots: All ranked athletes based on November World Para Taekwondo Ranking shall be seeded accordingly.
- x. Confirmation timeline
  - WT will send out the pre-registration information to the pertinent MNA on **November 3<sup>rd</sup>**.
  - The MNA who received pre-registration information is required to pre-register athletes online through GMS within 1 week from the date of receipt of the pre-registration information. Once the MNA registers online in GMS, it cannot change the athlete(s) after **November 10<sup>th</sup>, 17:00 Swiss Local Time**.
  - WT may replace athlete no later than **November 23<sup>rd</sup>**.
- xi. Penalty
  - **If confirmed athlete does not participate in MANCHESTER 2023 WPT GP FINAL, he or she will not be allowed to participate in the next GP FINAL regardless of their WT Olympic ranking.**
  - All pre-registered athletes should apply entry visa for United Kingdom in advance. No athlete will be excused for cancelling the registration due to visa except an athlete additionally selected as a replacement after **November 13<sup>th</sup>**, and the abovementioned penalty will be given to the athlete.
  - **Any confirmed athletes who withdraws from participating for any reason including medical purposes within two(2) weeks from 00:00 Swiss time on the date of the head of team meeting (November 16<sup>th</sup> to 30<sup>th</sup>) shall not be allowed to participate in the next Grand-Prix Final. regardless his/her World Para Taekwondo Ranking.**

## 8. CONTEST TIME

One round duration of contest (5 minute round) with a 1 minute time out per each coach.

## 9. WEIGHT CATEGORIES

Men's K44 weight categories		Women's K44 weight categories	
Under 58kg	Not exceeding 58 kg	Under 47kg	Not exceeding 47 kg
Under 63kg	Over 58 kg & Not exceeding 63 kg	Under 52kg	Over 47 kg & Not exceeding 52 kg
Under 70kg	Over 63 kg & Not exceeding 70 kg	Under 57kg	Over 52 kg & Not exceeding 57 kg

Under 80kg	Over 70 kg & Not exceeding 80 kg	Under 65kg	Over 57 kg & Not exceeding 65 kg
Over 80kg	Over 80 kg	Over 65kg	Over 65 kg

#### 10. CONDITIONS FOR PARTICIPATING TEAMS

Round trip airfare and accommodation charges of room and board shall be borne by the participating National Association.

#### 11. WT GLOBAL LICENCE & ONLINE REGISTRATION

- i. WT Global Licence Registration  
All athletes and team officials must FIRST be registered with a WT Global Athlete Licence (GAL) or Global Official Licence (GOL).
- ii. WT Online Registration  
National Team Entry will only be accepted through the WT online registration system and registration is only possible with a valid WT Global Licence. National Team GMS admins will be notified via email once online registration is open. All athletes and officials must be registered under team name "Country Name" National Team.

#### 12. ENTRY FEES

The entry fees from the participating national teams are collected online through WT online registration system. The national team shall pay an entry fee online during the registration process. No cash will be accepted onsite. Athletes shall not be allowed to compete without successful payment of entry fee.

**REGULAR ENTRY FEES:** The national teams completing their pre-registration during this period will be charged the regular registration fee.

- US \$100 per athlete.
- Regular entry fee period will begin on **November 3<sup>rd</sup>**, 17:00 Local Swiss Time.
- Regular entry fee period will end on **November 10<sup>th</sup>**, 17:00 Local Swiss Time.

#### **Following close of Pre-Registration Period:**

Following the end of the pre-registration on **November 10<sup>th</sup>**, the WT Sport Department will review the online pre-registration list and will inform via email from **November 13<sup>th</sup>** those athletes that have been selected and also inform those that have not been selected.

#### 13. ENTRY DEADLINES & IMPORTANT DATES

- i. Entry deadline for pre-registration period is **November 10<sup>th</sup>, 17:00 Local Swiss Time**. Entry submission after this date will not be accepted under any circumstances.
- ii. Following the close of the pre-registration, the WT Sport department will send an email confirmation to all pre-registered National Team Admins to inform them if their pre-registration has been confirmed or declined. For those that are declined their pre-registration will be moved to the wait list.
- iii. The pre-registered athletes or team officials may be replaced **without any penalty** until **November 10<sup>th</sup>**. Entry fee of US\$100 per athlete will be charged in case of cancellation of participation after **November 10<sup>th</sup>**.

**※ To pre-register, an athlete is required to be in the proper physical condition to compete in Manchester 2023 WPT GP Final. Any athlete who withdraws after the weigh-in will be subject to an investigation as to whether or not the withdrawal was in bad faith. (Bad faith includes, but is not limited to, having a prior illness or injury such that it was unreasonable to expect the athlete to be able to compete at the time of the weigh-in.) The burden will be on the athlete to demonstrate that the withdrawal was not in bad faith. In case of withdrawal, the athlete must be examined and verified by WT Medical Doctor. If the investigation panel determines that the withdrawal was in bad faith the athlete will be suspended for up to 6 months, and the athlete**

**and members of the athlete's entourage may be subject to an additional Ethics investigation.**

- Athletes: MNAs have to submit entry online by logging into the WT GMS for the top 20 athletes by the World Para Taekwondo ranking. A MNA can send a maximum 2 athletes per weight category. No additional athletes are accepted. No reserve athlete is accepted. No entry will be accepted or modified at the accreditation center(s) in Manchester.
- Team officials: MNAs have to register online by logging in to the WT GMS for maximum one (1) head of team per country, one (1) manager per team, two (2) coaches per team, three (3) team medical staffs per team, two (2) trainers per team.
- MNA officials: Three (3) MNA officials per country can be registered online by logging in to the WT GMS.
- Penalty: Penalty of US\$100 per person shall be paid to the Organizing Committee at the accreditation center in Manchester in the following cases.
  1. Any team official who is not registered online wants to be accredited at the accreditation center in Manchester although the total number of team officials does not exceed the designated number.
  2. In case of exceeding designated number of MNA officials wants to be accredited at the accreditation center in Manchester or any MNA official who is not registered online wants to be accredited at the accreditation center in Manchester.
  3. Any changes or additions to team official after **November 10<sup>th</sup>**. This penalty will be considered the onsite fee for approved additions or changes to the national team list.
- **Any WT Global Licence registration completed onsite will be charged a US\$30 onsite processing fee for each WT Global Licence required.**

#### 14. CLASSIFICATION OF RESULTS

All athletes will get ranking point. The points will be reflected on WT World Ranking and WT Olympic Ranking. The ranking points per winners of the competition shall be allocated as follows.

Position	Ranking Point
1 <sup>st</sup> place	100.0
2 <sup>nd</sup> place	60.0
3 <sup>rd</sup> places	36.0
4 <sup>th</sup> places	21.6
5 <sup>th</sup> places	15.12

#### 15. TEAM ENTRIES PER COUNTRY (MAXIMUM 37 MEMBERS)

POSITION	MAX. NO. OF MEMBERS	
	MALE	FEMALE
HEAD OF TEAM:	1	
MANAGER:	1	1
COACH:	2	2
TRAINER:	2	2
TEAM MEDICAL STAFF:	3	3
CONTESTANTS:	10	10

#### 16. WT-RECOGNIZED TAEKWONDO COMPETITION UNIFORM AND PROTECTIVE EQUIPMENT

- i. **Daedo Protector and Scoring System (PSS)** will be used for the competition.
- ii. **Daedo Hitlevels**

Men's Divisions		Hit level	Hogu Size	Women's Divisions		Hit level	Hogu Size
-58kg	Not exceeding 58kg	16	3	-47kg	Not exceeding 47kg	15	2
-63kg	Over 58kg & not exceeding 63kg	17	3	-52kg	Over 47kg & not exceeding 52kg	16	2
-70kg	Over 63kg & not exceeding 70kg	18	3	-57kg	Over 52kg & not exceeding 57kg	17	3
-80kg	Over 70kg & not exceeding 80kg	19	4	-65kg	Over 57kg & not exceeding 65kg	18	3
+80kg	Over 80kg	20	5	+65kg	Over 65kg	19	4

- iii. Participating contestants are required to wear WT-recognized Kyorugi competition uniform or WT recognized dobok and WT-recognized protective equipment. The latest version of WT-recognized manufacturers' list is available at the website of WT (<http://www.worldtaekwondo.org/wtpartners-wt/recognize.html>). All athletes shall follow the World Para Taekwondo Uniform Specification Guide. ([http://www.worldtaekwondo.org/viewer\\_pdf/external/pdfjs-2.1.266-dist/web/viewer.html?file=http://www.worldtaekwondo.org/att\\_file/documents/World%20Para%20Taekwondo%20Kyorugi%20-%20Uniform%20Specification%20Guide.pdf](http://www.worldtaekwondo.org/viewer_pdf/external/pdfjs-2.1.266-dist/web/viewer.html?file=http://www.worldtaekwondo.org/att_file/documents/World%20Para%20Taekwondo%20Kyorugi%20-%20Uniform%20Specification%20Guide.pdf))
- iv. The Organizing Committee will provide Protector and Scoring System (PSS) to the participating contestants. Participating contestants are required to bring their own groin guards, mouthguard, gloves, sensing socks and shin and forearm guards for their personal use.
- v. Before entering the field of play, all contestants will proceed to the inspection desk for inspection of their competition uniform and protective equipment. **Any contestant who wears unofficial competition uniform, dobok or protective equipment will not be permitted to compete.**
- vi. Instant Video Replay (IVR) System will be used.

#### 17. IDENTIFICATION OF NOC CODE AND MANUFACTURER

- i. National flag shall be located between 3 to 3.5cm below from the shoulder line of the right arm.
- ii. NOC Code is a three-letter National Olympic Committee abbreviation, and it **must** be printed at the back in black and centered at 5cm or higher from the bottom line of the upper garment within the size of 30cm width x 12cm height. The font of the letters shall be in bold "Verdana".
- iii. Manufacturer's identifications (name, designation trademark, logo or any distinctive sign of the manufacturer) shall be located one for the top of Kyorugi competition uniform within 30cm<sup>2</sup> and between 3 to 3.5cm below the shoulder line of the left arm, one for bottoms of Kyorugi competition uniform or within 30cm<sup>2</sup> located above the knee and center of the right leg, and one for Kyorugi belt within 6cm<sup>2</sup> at the end of the belt.

#### 18. SPONSOR'S IDENTIFICATION

- i. ONE sponsor's identification (logo) is allowed to each of Kyorugi competition uniform's top and bottoms.
- ii. The sponsor's identification shall be located within 50cm<sup>2</sup> except the location of WT logo, manufacturer's identification, national flag, and NOC code.

#### 19. MEDICAL CONTROL

- i. The WT Anti-Doping Rules, and where necessary the Code of the World Anti-Doping Agency, shall apply throughout the competitions.
- ii. Compulsory anti-doping tests will be carried out for selected medalists, while random tests will be conducted to the rest of the athletes. The WT and/or WADA may carry out random out-of-competition testing prior to the championships.
- iii. TUE (Therapeutic Use Exemption)  
Athletes who take any substance or medicine listed in the "Prohibited List" of the WT Anti-Doping Rules and Anti-Doping Code of World Anti-Doping Agency (WADA) for therapeutic purposes are requested to submit TUE applications via ADAMS, together with the required medical information. If you do not have an ADAMS account yet, please contact [tue@ita.sport](mailto:tue@ita.sport) to have it set up.

Otherwise, please download the TUE Application Form [HERE](#) and once duly completed and signed, send it together with the required medical file to [tue@ita.sport](mailto:tue@ita.sport) with copy to [antidoping@worldtaekwondo.org](mailto:antidoping@worldtaekwondo.org), by at least 30 days before the first competition day.

For more details, please see the following page of the WT website:  
[http://www.worldtaekwondo.org/anti\\_doping-wt/therapeutic.html](http://www.worldtaekwondo.org/anti_doping-wt/therapeutic.html)

- iv. WT Mouth guard, Taping and Bracing rules  
<http://www.worldtaekwondo.org/wp-content/uploads/2019/06/WT-Mouthguard-brace-taping-and-padding-rules-5-29-2019.pdf>

## 20. HEAD OF TEAM MEETING & DRAWING OF LOTS SESSION

- i. The head of team meeting shall be conducted two (2) days prior to the start of the competition that is November 30<sup>th</sup>, in the presence of the WT officials and the representatives of the participating nations.
- ii. At least one representative from each team must attend the head of team meeting. In case of no representative can be at the meeting, the team must designate a proxy and inform Technical Delegate or WT Sport & Event Management department before the meeting.

## 21. WEIGH-IN

- i. General weigh-in of the contestants shall take place on the day before their respective weight category.
- ii. Random weigh-in of the contestants shall take place in the morning on the competition day of their respective weight category except M+80 & W+65. All contestants in draw must be presented.
- iii. Random weigh-in shall apply to **2 contestants** per each weight category with 3% allowance as below table.

Weight Category	3% allowance	Weight Category	3% allowance
<b>M-58kg</b>	<b>Not exceeding 59.74kg</b>	<b>W-47kg</b>	<b>Not exceeding 48.41kg</b>
<b>M-63kg</b>	<b>Not exceeding 64.89kg</b>	<b>W-52kg</b>	<b>Not exceeding 53.56kg</b>
<b>M-70kg</b>	<b>Not exceeding 72.1kg</b>	<b>W-57kg</b>	<b>Not exceeding 58.71kg</b>
<b>M-80kg</b>	<b>Not exceeding 82.4kg</b>	<b>W-65kg</b>	<b>Not exceeding 66.95kg</b>

- iv. During the weigh-in, male contestants shall wear underpants and female contestants shall wear underpants and brassieres.

## 22. INDEMNITIES

- i. The respective national taekwondo associations shall be responsible for ensuring that all officials and participants are covered with effective travel & medical insurance coverage.
- ii. Participants without proper insurance coverage will not be allowed to compete at the competition.
- iii. The Organizing Committee will acquire general Public Liability event insurance.

## 23. ACCOMMODATION & TRANSPORTATION

The participating teams are required to complete the Accommodation Booking Form (available on Simply Compete) and return it to [taekwondo@cseplc.com](mailto:taekwondo@cseplc.com)

When you submit the booking form the OC will send an invoice for the amount due. Payments can also be made by bank transfer or credit card, you can submit your card details on the booking form to make a card payment.

All accommodation rates are quoted in GBP and include bed and breakfast, all taxes, Wi-Fi, airport transfers and shuttle services to the training and competition venue.

Lunch and dinner are not included in the room rates but can be requested as an addition.

20% deposit payment is due upon booking.

80% balance payment will be due no later than Friday 10<sup>th</sup> November.

Bookings made after Friday 10<sup>th</sup> November must be paid in full when booking and are non-refundable.

**Cancellation policy:**

- 100% payment will be charged if cancelled from **11<sup>th</sup> November, 2023 and onwards**

**24. VISA INFORMATION**

Participants of the Manchester 2023 World Taekwondo Grand Prix Final may be required to apply for a visa to enter the UK. The OC can provide visa support letters within 2-working days to any team that requests support. You must request support by contacting [events@britishtaekwondo.org](mailto:events@britishtaekwondo.org)

It is the responsibility of each MNA to check if any members of their delegation require a visa. You can check if you require a visa here: <https://www.gov.uk/check-uk-visa>

After applying for a visa to enter the UK, the MNA should send the GWF number and biometric appointment date for each person to the OC: [events@britishtaekwondo.org](mailto:events@britishtaekwondo.org)

The current UK visa processing time is around 3-weeks. However, we are aware that some nations have experienced longer processing times in the past. Therefore, we recommend that athletes who could realistically qualify for the Grand Prix Final by ranking, and individuals who are likely to travel as an accredited visitor apply immediately to increase the likelihood of receiving a visa decision prior to travelling to the UK.

The OC also draws attention to the Priority Service as an option to receive a decision within 5 working days.

The current processing times are below:

**The below dates are based on a travel date into the UK of 29/11/2023**

Service	last Biometric date	Additional cost per application	Processing time	Availability
Standard	<b>08/11/2023</b>	£0	15 working days	Available at all visa application centres
Priority Service (PV)	<b>22/11/2023</b>	£250	5 working days	Limited application centres
Super Priority Service (SPV)	<b>28/11/2023</b>	£956	next working day	Limited application centres

Please note that not all visa application centres offer PV or SPV services and availability of the 2 services can be found on either [Welcome to VFS Global | For Individuals | Home](#) or [TLScontakt Service Options](#)

The OC respectfully reminds the Taekwondo family that it is unable to speed up the visa process and it cannot alter or influence any decisions made by the government agency UK Visas and Immigration.

**25. COACH'S REQUIREMENTS**

All coaches are required to hold WT Coach Certificate Level II(2). **Coaches who do not hold Level II coach certificate will be deleted from the registration and not allowed to coach at the Championships**

All coaches are required to wear formal suit such as tie, jacket, dress shirt (long or short), and trousers, and sport shoes during Semi-Finals and Finals. Any type of cap/hat is not allowed. If any coach refuses to wear abovementioned attire, he or she will not be allowed to coach for Manchester 2023 WT GP FINAL as well as next GP.



**26. TEAM DOCTOR'S MEETING**

In order to receive accreditation card, all registered team medical staffs must attend team doctor's meeting on November 30th.

**27. World Taekwondo Gala Awards 2023**

On the evening of December 3rd, WT Gala Awards 2023 will be held, and all GP final athletes and coaches required to attend (Mandatory). During Gala Awards, Player of the Year (Male / Female), Coach of the Year, Referee of the Year (Male / Female), and MNA of the Year will be announced and awarded with prizes. All attendees are required to wear suit and dress, and recommended colour code is black and white.

**TIMETABLE**  
**(SUBJECT TO CHANGE)**

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Place</b>
Nov. 28 - Dec. 01	10:00 - 1800	Arrival and registration of teams	Radisson Park Inn Hotel
Nov. 28-30	0900 - 1800	Training	Manchester Tennis and Football Centre
Nov. 30	09:00-11:00	Referee Training Para Taekwondo	Crowne Plaza Hotel
	10:00-12:00	General Weigh-in all weight categories	Manchester Regional Arena
	16:00-17:30	Head of Team Meeting Para Taekwondo	Radisson Park Inn Hote
	17:30-19:00	Referee Training - Venue	Manchester Regional Arena
	17:00 - 18:00	Team Doctor's Meeting (PLY & OLY)	Radisson Park Inn Hote
Dec. 01	09:00-09:30	Random Weigh-in	Manchester Regional Arena
	10:00-14:30	Quarter finals and semi-finals	Manchester Regional Arena
	14:30-16:45	Lunch break	
	16:45-21:30	Medal Contests & Awarding	Manchester Regional Arena
Dec. 2	10:00-21:30	World Taekwondo GP Finals	Manchester Regional Arena
Dec. 3	10:00-16:30	World Taekwondo GP Finals	Manchester Regional Arena
	TBC	World Taekwondo Gala	TBC
Dec. 4	All Day	Departure	